BAILEY GENNES

DATA ANALYST

8100 234 5678 / 123-4567

billygennes@email.com

12 Elm Street, New York

facebook.com/billygennes

EDUCATION

EXPERTISE

OTHER SKILLS

REFERENCE

CERTIFICATION

INTERPERSONAL SKILLS

EXPERIENCE

OBJECTIVE

Master of Science

2012 - 2014

University of Texas Austin

Bachelor of Science

2008 - 2012

University of Texas Austin

High School

2004 - 2008

Caddle High School Texas

Microsoft Word

Microsoft Powerpoint

Microsoft Excel

Visual Basics

IT Managment

Advanced ETL Skills

Adaptable

Communication Skills

MS Oﬃce

Adobe CS

I have been working in a business process outsourcing (BPO) industry

for 10 years, with my most recent experience being a Data

Analyst at Seven Diamonds Corp. I possess valuable skills with great

performance that I believe make me best suited for the position of

Data Analyst because of my skills being mentioned below.

Rochester Company | March 2014 - present

Data Analyst

I was held responsible for leading a team of creative people in Data Analyst Performance. I was also managed to do quality checks for them.

Some of my interpersonal skills include the following:

1. I am a diligent and responsible worker.

2. I am able to work alongside others harmoniously.

3. I am an eﬃcient team leader as well as an eﬀective team player.

4. I am a great listener and speaker.

Certified Specialist in

Predictive Analytics

Certified Analytics

Profesasional

CAS Institute

May 2015

INFORMS

July 2016

Mr. Joe Lee

CEO / Owner

Joe@email.com

Mrs. Perry Grin

HR Manager

perry@email.com